

DEPARTMENT OF LABOR AND EMPLOYMENT  
PROFESSIONAL REGULATION COMMISSION  
REGION III  
Provincial Capitol Compound, Barangay Sto. Niño City of San Fernando, Pampanga  
ANNUAL PROCUREMENT PLAN FOR FY 2021-NON CSE per GAA

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.III b.1, A.III b.3, A.III b.4, A.III a.1, A.III c.1	Office Supplies NOT available at PS	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	147,822	147,822		Sticky Notes (12mm x 44mm)(100/pack), Table Desk Organizer, Tape (SEALING), PRC, CUSTOMIZED PERRC BOX, Ballpen-black, blue & red, corrugated box, Brother s/e refill ink-black, cyan,magenta & yellow, computer chairs, envelope with PRC logo, reproduction of stationary PRC logo-A4 and Legal size
A.III b.4, A.III a.1,	Cleaning Equipment and Supplies	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	10,716	10,716		Vaccum Cleaner, Fabric Conditioner 900ML, Doormat, dirt trap, Dishwashing Liquid 790ML
A.III c.1	Photographic or filming or video equipment	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	20,428	20,428		Headset with microphone & Documentation Camera
A.III b.3, A.III b.4, A.III a.1, A.III c.1	Office Equipment and Accessories	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	47,992	47,992		Water Dispenser (hot&cold), Air purifier, PRC Dry Seal, Wall clock with battery, Corkboard, Acrylic Signage, Emergency Exit and parking sign post, door closer
A.I a.1	Common Electrical Supplies	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	12,584	12,584		3000W Digital Inverter Gasoline generator
A.III a.1	Semi-Expendable-Furniture & Fixtures	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	18,099	18,099		ROLLER WINDOW BLINDS, PILLOW, 4in1 Bed Sheet
A.III a.1	Semi-Expendable-Other Equipment	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	4,258	4,258		Electric Stove, Cooking wares for CPR use
A.III b.3, A.III b.4, A.III a.1, A.III a.2	Consumables NOT available at PS	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	235,829	235,829		Various Toner, Ink and Duplo Master Roll
A.III a.1	Drugs and Medicines	RO3-PAMPANGA	NO	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	885	885		Medical Kit
A.I a.1, A.III a.1	Communication Expenses	RO3-PAMPANGA	NO	Direct Contracting	within 2021	within 2021	within 2021	within 2021	GoP	211,000	211,000		Internet Subscription, Landline, Mobile
A.I a.1	Postage and Deliveries	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	121,000	121,000		Postage, Courier and Delivery Service
A.I a.1, A.III b.2, A.III a.1	Representation Expenses	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	287,000	287,000		Representation Expenses during official meetings/workshop/aothaking
A.I a.1	Training Expenses	RO3-PAMPANGA	NO	NP-53.5 - Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	200,000	200,000		Training Materials and Services (Inhouse and outside trainings)
A.I a.1, A.III a.1	Water Expenses	RO3-PAMPANGA	NO	Direct Contracting	within 2021	within 2021	within 2021	within 2021	GoP	404,000	404,000		For water consumption (Supplied by PRIME Water District) including drinking water
A.I a.1	Electricity Expenses	RO3-PAMPANGA	NO	Direct Contracting	within 2021	within 2021	within 2021	within 2021	GoP	657,000	657,000		Supplied by SFLAPCO
A.I a.1	Fuel, Oil, and Lubricants Expense	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	57,000	57,000		POL requirements of two PRC vehicles
A.I a.1	Repair and Maintenance, Motor Vehicle	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	35,000	35,000		Repair and Maintenance for 2PRC Vehicle-change oil, cleaning and or under/body wash vacuum, vulcanizing etc.
A.I a.1	Repair and Maintenance, Office Equipment-CO	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	50,000	50,000		Repair and maintenance of various Office Equipment-Capital Outlay
A.I a.1	Repair and Maintenance, Semi Expendable-Office Equipment	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	8,000	8,000		Repair and maintenance of various Semi Expendable Office Equipment
A.I a.1, A.III a.1,	Other General Services-RMOOE & Others	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	1,141,016	1,141,016		Minor repair and maintenance of bldg and structures/CPR, Parking sinages, id lamination, Tarpulin for various events laborer etc.
A.III a.1	Other General Services-Job Order	RO3-PAMPANGA	NO	Competitive Bidding	within 2021	within 2021	within 2021	within 2021	GoP	579,698	579,698		For Central Office Procurement-Provision of three (3) Job Orders
A.I a.1	Janitorial Services	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	113,000	113,000		For cleaning services
A.I a.1, A.III a.1,	Security Services	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	772,000	772,000		For security services
A.I a.1	Taxes, Duties and Licenses	RO3-PAMPANGA	NO	NP-53.5 - Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	25,000	25,000		LTO Registration renewal of PRC Vehicle
A.I a.1	Fidelity Bond Premiums	RO3-PAMPANGA	NO	NP-53.5 - Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	61,000	61,000		Fidelity Bond for disbursing, collecting and supply officer
A.I a.1	Insurance Expenses	RO3-PAMPANGA	NO	NP-53.5 - Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	50,000	50,000		Payment for Insurance Premiums fo PRC Vehicle and Property Plant & Equipment
A.I a.1, A.III a.1, A.III a.2	Transportation and Delivery Expenses	RO3-PAMPANGA	NO	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	94,996	94,996		Other transportation expenses in the absence of PRC Vehicle

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A.III.a.2	Other General Services- Exam	RO3-PAMPANGA	NO	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	GoP	1,235,000	1,235,000		For Examination Expenses-allowances of exam personnel & other incidental expenses
A.III.a.2	Rents - Building and Structures (School Rental)	RO3-PAMPANGA	NO	NP-53.5 - Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	154,000	154,000		Rental of Examination Venue
	CAPITAL OUTLAY				NONE								
	GRAND TOTAL									6,754,324	6,754,324		

Prepared by: RBAC Secretary  
  
 DARWIN P. LANGWAS  
 RBAC Secretary

REYMOND M. TAMPICO  
 Member

Certified Funds Available:

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 Budget Officer III

KNIEVEL L. PLACIDES  
 Accountant III

Recommending Approval:  
 The Regional BAC

JOHN HENDRIE M. BALUYUT  
 RBAC Vice-Chairperson

ANA D. BENSABEBE  
 Member

JOSELYN R. DULAY  
 RBAC Chairperson

NOVA B. BUTIU  
 Member

Approved by:

PAUL H. ABAN  
 Officer-in-Charge / HOPE